



G500

Are you amongst the Top 500 Logistics Graduates in Asia Pacific?

G500 Program Plan & Job Description

The 18 months experience will increase your understanding and knowledge of all Warehouse & Transport processes and will broaden your strategic view to understand the “big picture” of Supply Chain Management in a global organization.

It will take you on a steep learning curve and prepare you to assume managerial roles in Warehousing, such as Shift In-charge, Warehouse Site Manager, Transport Manager, Cluster Operations Manager and more.

During this period, you will receive hands-on experience working alongside experienced Logistics and Supply chain professionals. You will not only learn from the best but will also get the support you need with a mentor and a buddy throughout the program.

In the G500 Program, you could expect the following experiences within the 18 months period:

- Business Function Overview and Induction
- On-the-job & In-depth exposure to Warehouse Management and Transport (Processes & Systems | Data Analysis | Site Finance | Project Management
- Ongoing Trainings : DHL Supply Chain Certified Programs | Essence of Leadership
- Job Rotation across Operations
- Action learning projects to provide you with leadership experience.
- Coaching & Mentoring by experienced supply chain experts
- Exposure & detailed insight to Operation Excellence | Project Management | Safety | IR & HR | Solution Design
- Periodic Reviews & Presentations

At the end of your traineeship and basis your performance and proved potential you could expect to receive higher responsibilities within Operations / TransportFunction at DHL.

What to look out for:

Wide range of career opportunities on a global scale | Performance oriented working environment| Early Leadership Opportunities | Job Rotations | Coaching & Mentoring by Supply Chain Experts | Learning and development opportunities | Holistic Learning & Exposure to the entire supply chain network | A company-wide commitment to safety

Role: Graduate Trainee – Operations

Key Purpose: To coordinate and provide support in the running of safe and efficient operation, working within clear guidelines to help achieve defined outcomes for the site and the customer(s).

Key Focus:

- Individual and team management (workload planning/task assignment)
- Monitor individuals performance against KPIs
- Escalate performance /safety/ security issues to Line Manager
- Assist reviews of Standard Operating Procedures (SOP) and Work Instructions (WI)
- Identify and document continuous improvement opportunities
- Conduct Operational Training
- Ensure compliance with relevant regulatory and local legal obligations
- Ensure appropriate safety behaviors and processes are followed
- Prepare and execute the shift handover with coordinators of next shift
- Conduct pre-shift meetings, communicating site performance indicators and improvement actions
- Conduct Performance Dialogues (PD) and Gemba Walks

Qualifications & key attributes

Education & Experience: First attempt clearance with 60% and above in 10, 12, & Graduation | Bachelor’s degree in Engineering or Post Graduate course in Supply Chain | 0 - 1 year of working experience | Experience in Supply Chain Management preferable | Passion for Supply Chain Management | Open to work in a warehouse | Desire to take over managerial responsibilities

Behavioral Attributes:

Self-starter and fast learner | Able to proactively identify and resolve problems | Good in planning & organizing | Good in communication skills | Strong interest in continuous improvement | Team player ; Good Interpersonal skills and Leading ability | Strong analytical skills | Flexible; Able to cope with fast changes within a growing company

Computer skills: MS Office (MS Excel)