

**Mahatma Education Society's
Pillai College of Engineering
New Panvel**

Ref No : PCE-IQAC/NTC /13/01/22

Date : 13th Jan 2022

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Pillai College of Engineering, New Panvel will be held on 20th Jan 2022 at 4.00 p.m. in the Principal's office. The following is the agenda of the meeting:

Agenda

1. To read and confirm the minutes of the meeting held on 29th Oct 2021.
2. To review quality enhancement initiatives carried out by the institute .
3. To Plan and implement quality enhancement Activities at institute level :
 - a. To discuss the possibilities of conducting various value added courses and skill development workshops for students and faculty.
 - b. To discuss the preparedness for NBA Re-accreditation of Computer, Information Technology, Mechanical, Automobile, Electronics & Telecommunication Engineering.
4. Any other matter with the permission of the Chair.

All members are requested to attend the meeting.



Dr. Sandeep M Joshi
Principal

**Mahatma Education Society's
Pillai College of Engineering, New Panvel**

Minutes of Meeting of IQAC No- IQAC/20th Jan 2022

Schedule : 20th Jan 2022, 4:00pm to 5:00 pm, Principal's cabin

A meeting of the Internal Quality Assurance Cell (IQAC) of Pillai College of Engineering, New Panvel was held on 20th Jan 2022, 4:00pm to 5:00 pm, Principal's cabin

The meeting was attended by the following members:

Sr. No.	Name of the member	Designation in IQAC-PCE
1.	Dr.Sandeep Joshi	Chairman (Head of the Institution)
2.	Prof. Pragnesh Shah	Management Representative
3.	Dr. Satishkumar Varma	Member
4.	Dr. Dhanraj Tambuskar	Member
5.	Dr. Divya Padmanabhan	Member
6.	Dr.Avinash Vaidya	Member
7.	Dr. Manju Pillai	Member
8.	Dr. Arun Pillai	Member
9.	Dr. Prashant Lokhande	Member
10.	Mr. P. V. Niranjana	Member
11.	Ms. Seema Nair	Member
12.	Ms. Nupur kelkar	Student Representative
13.	Prof. Monika Bhagwat	Co-Coordinator
14.	Dr.Sharvari S. Govilkar	Coordinator

The meeting was presided over by Dr. Sandeep Joshi, who announced that the SAR (Self-Assessment Report) submissions to the NBA (National Board of Accreditation) had been accomplished successfully by five departments of PCE.

Agenda No.: 1

To read and confirm the minutes of the meeting held on 29th Oct 2021 .

Dr. Sharvari Govilkar presented the minutes of the IQAC-PCE meeting held on October 29, 2021. After reviewing the minutes, it was confirmed that they were accurate and in accordance with the discussions held during the meeting. Subsequently, the Chairman signed the minutes to signify their approval.

Agenda No.: 2

To review quality enhancement initiatives carried out by the institute.

Discussion

Principal PCE, Dr. Sandeep Joshi, instructed the respective heads of departments to commence the documentation/file preparation for the impending NBA peer team visit. Additionally, he requested Dr. Monika Bhagwat, HOD of ECS, to provide support and oversee the NBA preparation of the first-year department.

- Dr. Vaidya informed members about the National Education Day session on "Future of Undergraduate Education," conducted by the Institute Innovation Cell on 11th November 2021. the event was a grand success .
- Dr. Arun Pillai notified all about the International Annual Conference of ELTAI- ELT IN INDIA: NEW NEEDS, NEW DEMANDS, NEW TRENDS organized by ASMH on 21st November 2021.
- Dr. Satishkumar Varma shared details about the expert talk on IPR, Patent Filing, and Research Proposals hosted by the Computer Engineering department on 6th December 2021. He mentioned that this talk helped all the stakeholders to
- Dr. Divya P informed everyone about the observance of National Energy Conservation Day (India) by the Institute Innovation Cell on 14th December 2021.
- Dr. Dhanraj Tambuskar updated everyone about the Industrial Visit to Yotta Data Centre organized by the Mechanical Engineering department on 17th December 2021.
- Dr. Sharvari Govilkar conveyed information about the Faculty Orientation Program on "Image Processing" and "System Programming Compiler Construction" on behalf of the University of Mumbai, hosted by the Information Technology department on 10th January 2022 at 3:30 PM.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 3

To Plan and implement quality enhancement Activities at institute level :

Discussion

1. Dr. Sharvari Govilkar proposed that all Heads of Departments introduce value-added courses such as Ansys, AI/ML, Robotics, and Networking to better equip students for their future careers.
2. Dr. Monika Bhagwat urged the Computer and IT department to conduct an internal hackathon, aligning with the upcoming SIH 2022 competition organized by AICTE. This initiative aims to enhance students' skills and readiness for national-level competitions.
3. Dr. Arun Pillai emphasized the importance of the Innovation and Incubation Center (IIC) at PCE in orchestrating activities that nurture innovation and entrepreneurship among students.
4. Dr. Sandeep Joshi, the Principal of PCE, recommended that each department arrange awareness programs to enlighten students about internship opportunities. Additionally, he suggested planning industrial visits during the summer vacation period.

5. Dr. Sandeep Joshi, Principal of PCE, notified the department heads to promptly complete the necessary documentation and file preparations for the upcoming NBA peer team visit. Additionally, he mentioned that a mock drill for the NBA will be conducted in April.

Resolution

The committee resolved to accept the suggestions.

Agenda No.: 4

Any other matter with the permission of the Chair.

There was no other matter to discuss.

The meeting ended with a vote of thanks to the chair.


Dr. Sharvari Govilkar
IQAC Coordinator


Dr. Sandeep M. Joshi
Principal & IQAC Chairman