

**Mahatma Education Society's
Pillai College of Engineering
New Panvel**

Ref No : PCE-IQAC/NTC /20/01/23

Date : 20th Jan 2023

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Pillai College of Engineering, New Panvel will be held on 25th Jan 2023 at 4.00 p.m. in the Principal's office. The following is the agenda of the meeting:

Agenda

1. Review and approval of minutes of meeting held on October 15, 2022.
2. Discussion on formulating policies for semester-long credit-based internship programs.
3. Planning the revision of the First Year (FY) Curriculum starting from Academic Year (A.Y) 2023-24 aligned with the National Education Policy (NEP) 2020 framework.
4. Analysis of current institute activities and development of future plans.
5. Discussion of any other pertinent matters with the Chair's approval.

All members are requested to attend the meeting.


Dr. Sandeep M Joshi
Principal

**Mahatma Education Society's
Pillai College of Engineering, New Panvel**

Minutes of Meeting of IQAC No- IQAC/25 Jan 2023

Schedule : 25th Jan 2023, 4:00pm to 5:00 pm, Principal's cabin

A meeting of the Internal Quality Assurance Cell (IQAC) of Pillai College of Engineering, New Panvel was held on 25th Jan 2023 , 4:00pm to 5:00 pm, in the Principal's Cabin.

The meeting was attended by the following members:

Sr. No.	Name of the member	Designation in IQAC-PCE
1	Dr. Sandeep Joshi	Chairman (Head of the Institution)
2	Dr. Sharvari S. Govilkar	Coordinator
3	Dr. Monika Bhagwat	Co-Coordinator
4	Dr Satishkumar Varma	Member
5	Dr. Dhanraj Tambuskar	Member
6	Dr. Divya Padmanabhan	Member
7	Dr. Avinash Vaidya	Member
8	Dr. Prashant Nitnaware	Member
9	Dr. Manju Pillai	Member
10	Dr. Arun Pillai	Member
11	Dr. Prashant Lokhande	Member
12	Ms.Nayema Nasrin	Librarian
13	Mr. P Niranjana	Administrative Staff
14	Prof. Pragnesh Shah	Management Representative
15	Ms.Nishita Jagdale	Student Representative

Dr. Sandeep Joshi chaired the meeting and commended the heads of the Computer Science and Information Technology departments for successfully implementing the multidisciplinary honors/minor program, which has attracted the maximum number of students from all departments at PCE. He also announced that Prof. Nitin More has been appointed by the management as the Internship Coordinator to facilitate future internship opportunities.

Agenda No.: 1

Review and approve the minutes of the meeting held on October 15, 2022.

Dr. Sharvari Govilkar read the minutes of the meeting of IQAC-PCE held on 15th October 2022. The minutes were found to be in order and the same was signed by the Chairman.

Agenda No.: 2

Discussion on formulating policies for semester-long credit-based internship programs.

Discussion

Dr. Sharvari Govilkar, IQAC Coordinator, emphasized the importance of maintaining quality standards in the implementation and evaluation of semester-long internship programs. To achieve this, she highlighted the necessity of preparing a robust policy document. Dr. Govilkar invited suggestions from all attendees regarding the essential guidelines to be incorporated into the policy.

Building on this discussion, Dr. Monika Bhagwat proposed that the policy document should encompass guidelines for both credit-based and optional end-semester non-credit internships.

Dr. Divya Padmanabhan recommended that the total duration of the internship program should ideally span between 13 to 18 weeks.

Additionally, Dr. Varma advocated for the inclusion of provisions for research internships alongside industry internships, citing the benefit this would provide to students opting for higher studies.

Dr. Vaidya suggested enabling students to opt for internships at start-ups or pre-incubations registered with the Incubation Center.

Dr. Tambuskar added that students could also explore internships offered by government research organizations.

Dr. Manju Pillai emphasized the importance of incorporating specific evaluation guidelines for internships into the policy document.

Principal Dr. Sandeep Joshi requested the IQAC to draft the PCE Internship Policy document, integrating all the aforementioned points into the framework.

Resolution

The committee resolved to accept the suggestions.

Agenda No.: 3

Planning the revision of the First Year (FY) Curriculum starting from Academic Year (A.Y) 2023-24 aligned with the National Education Policy (NEP) 2020 framework.

Discussion

Dr. Sandeep Joshi updated all members on the directives from UGC regarding the implementation of the NEP 2020 framework in HEIs. Consequently, he requested all Heads to revise the undergraduate (UG) curriculum for the FY 2023-24 batch in accordance with NEP guidelines.

In response, the principal requested the IQAC to provide a briefing on the key features of the NEP 2020 framework as it pertains to engineering education.

Following this, Dr. Sharvari Govilkar emphasized the necessity of incorporating a course on IKS into the FY curriculum based on NEP guidelines. Dr. Monika further added that credit-based co-curricular courses are an integral part of NEP 2020 framework hence PCE should align all future co-curricular activities accordingly.

Resolution

The committee resolved to accept the suggestions.

Agenda No.: 4

Analysis of current institute activities and development of future plans.

Discussion

Dr.Divya P provided an update to all members regarding the ongoing value-added course on SolidWorks Professional (CSWP) Certification. This course will be over in FEB 2023.

Dr. Satishkumar Varma shared information with everyone about the upcoming annual event of CSI: the launch of the CSI Annual magazine titled "Bytestream." He also revealed that this year's theme for the magazine will be centered around the metaverse.

Dr.Prashant L , TPO PCE communicated to everyone that , TPC along with Prof. Nitin more will work on generating internship opportunities in addition to the regular placement activities.

Resolution

The committee appreciated the efforts of all concerned departments..

Agenda No.: 5

Discussion of any other pertinent matters with the Chair's approval.

There was no other matter to discuss.

The meeting ended with a vote of thanks to the chair.


Dr. Sharvari Govilkar
IQAC Coordinator


Dr. Sandeep M. Joshi
Principal & IQAC Chairman